



WYG Group Security Policy Statement

We take our commitment to the protection of personnel, assets and information seriously. We make sure our security regime is applied to all our people, clients, stakeholders, visitors, suppliers and third parties wherever in the world they are engaged.

Our employees are educated to take responsibility for their own actions. They are trained to remain vigilant at all times and are made aware of the potential risks to them and to the security of the information they handle. Security of information training applies to all personnel, not just those responsible for the custody, development, operation or maintenance of our administrative or information systems.

Because there are continually emerging security threats throughout the world, we have in place an ongoing programme of review and improvement. This makes sure that all our processes and procedures, including those relating to physical infrastructure as well as the information we hold, remain as secure and as current as is reasonably practicable. This constant review makes sure we comply with all relevant legislation, international standards, best practice and the specific needs of our clients.

As part of this ongoing programme, we make sure we maintain a comprehensive range of security statements, policies, procedures and guidelines. These are aimed at providing our employees with 'best practice' guidance on how they can protect themselves, the organisation and our clients.

To reinforce this Policy, Line Managers make sure that all employees they are responsible for are fully aware of and are applying the operational policies, procedures and guidelines.

It is important that we make sure we achieve and maintain optimum levels of security across the business. This needs to be achieved by taking responsibility for our own actions.

A handwritten signature in black ink, appearing to be 'MA', written over a light grey horizontal line.

Michael Allen MBE
Group Health, Safety and Security Director
Dated: 1st May 2017
Date of last full review: 21/12/2016